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Workplace Safety and Health Control Measures (Develop a Risk Management Implementation Plan) (bizSAFE level 2 - RM Course)

## **COURSE OVERVIEW**

This Course provides learners with knowledge and skills to be a Risk Management Champion for the organization in reducing risks at source by managing the risk management process at workplace. It involves developing a practical risk management implementation plan for the organisation which identify specific actions to be taken, by whom and time for their completion. It also entails formation of risk management team, risk assessment, controlling and monitoring the risks, communicating these risks to all persons involved and in compliance with the RMCP.

This Course provides learners the opportunity to practice, and apply the knowledge and skills learnt to produce a practical risk management plan for the organisation, conduct hazard identification, apply risk assessment methodology to evaluate risks and implement the hierarchy of controls to mitigate risks as well as hazard communication through classroom discussions and practices.

## **COURSE CONTENT**

1. Verify the expectations of a risk management champion with relevant person in accordance with organizational Workplace Safety and Health (WSH) policy

2. Form a risk management team based on organizational WSH policy and in compliance with WSH (Risk Management)

3. Establish hazard identification methodology for the workplace to identify WSH hazards associated with any work activity or trade

4. Establish risk assessment methodology for the workplace to determine the risk levels of the identified hazards associated with any work activity or trade

5. Establish risk control measures methodology for the workplace to manage the identified risks to a level as low as reasonably practicable by following the principles of the hierarchy of control

6. Develop a workplace risk management plan to implement the hazard identification, risk assessment, and risk control measures in accordance with organizational WSH policy

7. Present the risk management plan to relevant stakeholders for consideration in accordance with organizational procedures

8. Communicate the identified hazard, risk evaluated, and implemented risk control measures to the person concerned in accordance with a risk management plan

#### WHO SHOULD ATTEND THIS COURSE?

The occupations that this unit would be relevant to include but not limited to Management Health & Safety personnel Line Supervisors Team Leaders Risk Management Champions

## PRE-REQUISITES / ASSUMED SKILLS AND KNOWLEDGE

Learners are assumed to

- 1. Have an in depth knowledge of their organizational products /services.
- 2. be self-directed and proactive towards problem-solving of safety issues.
- 3. Have an in depth knowledge on sources of workplace hazards.
- 7. be able to apply effective problem-solving and decision-making skills at a proficiency level equivalent to the (Employability Skills) Problem-solving and Decision Making Skills at supervisory level
- 8. Be able to listen, read, speak and write English at a proficiency level equivalent to the Employability Skills (ES) Level 5
- 9. Be able to manipulate numbers at a proficiency level equivalent to Employability Skills (ES) Level 5

COURSE DURATION: 16 Hours (Including 1 Hour Assessment)

ASSESSMENT: Written Test & Case study/ Role Play / Theory

ATTENDANCE: 100% Required

PASSING MARK: 100% each assessment Mode

#### COURSE REFERENCE: TGS-2022014547

**CERTIFICATION:** \*Upon successful completion of the course, a Statement of Attainment (SOA) will be awarded by SkillsFuture Singapore (SSG)

FUNDING: SDF Funding available (subject to WSg Terms & Conditions)

VENUE: 116 Lavender Street, #02-01, Pek Chuan Building, Singapore 338730.

PRICE: SGD \$350.00 + GST

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