



Horizontal Surface Maintenance in Environmental Services (Level - 1)

COURSE OVERVIEW

This entry-level course focuses on introducing participants to the various techniques, tools, and equipment used in horizontal surface maintenance. It provides a hands-on approach to understanding the key aspects of floor care and surface repair, aiming to develop participants' skills to carry out routine maintenance and repairs effectively.

COURSE CONTENT

1. Prepare for cleaning activities through the assembly and use of assigned tools, supplies, allocated PPE and appropriate safety signages.
2. Clean, vacuum and mop hard floor surfaces and/or carpets according to organizational procedures.
3. E Comply with the requirements of Public Utilities (Water Supply) Regulation 39.
4. Reinstate work area by collecting & disposing wastes and replenishing consumable cleaning supplies.
5. Report discrepancies in work activities to the supervisor.

WHO SHOULD ATTEND THIS COURSE?

The job role(s) / occupations that this unit would be relevant to may include the following parties related to / in the process industry:

- Facilities Maintenance Staff
- Employees (Construction and Property Management Industry)
- Supervisors and Managers
- HR or Training Specialists
- Industry-Specific Service Professionals

PRE-REQUISITES / ASSUMED SKILLS AND KNOWLEDGE

Learners are assumed to:

1. Have basic supervision skills
2. Have basic knowledge of the Singapore Workplace Safety and Health requirements
3. Have basic knowledge of Safety management system
4. Have basic knowledge of personal protective equipment (PPE)
5. Be able to follow written and oral work instructions
6. Be able to listen, read, speak and write English at a proficiency level equivalent to the Employability Skills System (ESS) level 3
7. Be able to manipulate numbers at a proficiency level equivalent to Employability Skills System (ESS) level 3.

COURSE DURATION: 9 Hours (Including 1 Hour Assessment)

ASSESSMENT: Written Test (MCQ) / Theory & Practical

ATTENDANCE: 100% Required

PASSING MARK: 75% each assessment Mode

CERTIFICATION: *Upon successful completion of the course a Statement of Attainment (SOA) will be awarded by Skills Future Singapore Agency (SSG)

FUNDING: SDF Funding available (subject to WSg Terms & Conditions)

VENUE: 1. 116 Lavender Street, #02-01, Pek Chuan Building, Singapore 338730.

(Or)

2. 48 Toh Guan Road East, #04-149 Enterprise Hub, Singapore 608586

PRICE: SGD \$250.00 + GST

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